



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**  
**CAUCUS MEETING MINUTES**  
**April 12, 2016 7:00 PM**

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Matt Young

Municipal Clerk Margaret Verga stated adequate notice was given to the official newspaper

**SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

**PROCLAMATION: AUTISM AWARENESS, ACCEPTANCE, AND INCLUSION MONTH**

Mayor Dodd read and presented the proclamation to Peter. Peter said a few words and accepted the proclamation.

**MUNICIPAL CORRESPONDENCE:**

1. Notice of Public Hearing (Township of Randolph) on April 18, 2016 - Primrose School Financing Company located at 2 Middlebury Blvd. – Preliminary and final major site plan and bulk variance
2. Notice of Public Hearing (New Jersey Natural Gas) on April 19 & 27, 2016 – Approval of an increase in gas base rates and for changes in its tariff for gas service; approval of SAFE program extension; and approval of safe extension and NJ Rise Rate Recovery Mechanisms
3. Letter from Donna Westdyk of Valley National Bank (Dover Branch) thanking Dover's first responders and staff for their services to the community and helping make their Shred Day event a success
4. Letter from NJ Dept. of Transportation re: Perry Street Roadway Improvements
5. Letter from NJ Dept. of Transportation re: 2016 Safe Routes to School Program (SRTS)
6. March 2016 – Legislative Bulletin from New Jersey State League of Municipalities
7. Thank you letter from American Cancer Society Relay for Life of Central Morris County

**CONSENT AGENDA**

1. Resolution Authorizing Refund and Credit for Water Charges – MCRS Dover Tenant, LLC
2. Resolution Authorizing An Appraisal for Block 703, Lot 6
3. Resolution Approving Mayor & Board of Aldermen Meeting Minutes – 1/26/16, 2/9/2016, 2/23/16

**ORDINANCE FOR INTRODUCTION / FIRST READING**

1. Ord. No. 07-2016 – Amending and Supplementing Article 28 A and Article 38 of the Revised Ordinances of the Town of Dover – Lincoln Avenue (one-way streets)

Mayor Dodd noted that there have been multiple accidents at the intersection at Route 46 and Lincoln Avenue; most recently a car went into The Quiet Man restaurant. The Town Engineer reviewed the request and made a recommendation to the State of New Jersey which was approved.

**ORDINANCE FOR SECOND READING / PUBLIC HEARING**

1. Ord. No. 06-2016 – An Ordinance to Amend Chapter 286 of the Code of the Town of Dover Entitled “Regulation of Vacant and Foreclosing Properties” specifically as it relates to fees

**AGENDA ITEMS:**

**RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Limos - Schedule A
3. Resolution Approving Taxicab Driver License
4. Resolution Approving Mayor & Board of Aldermen Meeting Minutes – 1/12/16

5. Resolution Authorizing the Cancellation of Taxes of the Property Foreclosed by the Town of Dover – Block 1408 Lot 15
6. Resolution Approving Salary Resolution
7. Resolution Pre-Qualifying Professional Services Related to Engineering, Architecture, Surveying and Construction Management

**REGULAR MEETING MINUTES  
APRIL 12, 2016**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:10 pm

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Matt Young

Municipal Clerk Margaret Verga stated adequate notice was given to the official newspaper

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public

**MAYOR'S REPORT:** Report Reserved

**ATTORNEY REPORT:** Report Reserved

**CONSENT AGENDA:**

**RESOLUTION AUTHORIZING REFUND AND CREDIT FOR WATER CHARGES**

**WHEREAS**, the MCRS Dover Tenant, LLC, the owner of Hilton Homewood Suites, has requested and advised that there was an issue with their bill for account No. 118132-0; and

**WHEREAS**, the based upon a review by the commissioners of the various past bills and method of reading the meter, the commissioners have come up with a credit.

**WHEREAS**, the Dover Water Board Commissioners recommend that the owner of account no. 118132-0 be refunded \$32,577.00 and an adjustment of \$11,182.64 toward the first quarter billing of 2016 based upon good cause shown that a misreading of the meter occurred and that pursuant to the Town of Dover policy a refund should be given.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover that a refund of \$32,577.00 and an adjustment of \$11,182.64 toward the first quarter billing of 2016 be given.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
AUTHORIZING AN APPRAISAL FOR BLOCK 703, LOT 6**

**WHEREAS**, Dover Tubular Alloy's Inc. are owners of property located at Block 703, Lot 6 and have filed tax appeals from the year 2009 to the current date; and

**WHEREAS**, efforts were made to settle the tax appeals but a mutually agreeable settlement could not be reached; and

**WHEREAS**, the matter is scheduled for trial and an exchange of appraisals is required on or before April 15, 2016; and,

**WHEREAS**, Certified Valuations, Inc. and specifically, Robert J. Edgar has been the outside consulting appraiser working on this matter; and

**WHEREAS**, Robert Edgar has quoted a fee of \$7,500.00 for preparation of appraisals for the years 2009 through 2012 plus \$150.00 per hour for preparation/settlement discussions and testimony; and

**WHEREAS**, there is a need for the appraisals in order to comply with the Court's Scheduling Order and for prosecution of the case; and

**WHEREAS**, there are sufficient funds available; and

**WHEREAS**, the amount of the proposal is below the bid minimum; and

**WHEREAS**, Robert Edgar is deemed a professional under the Public Contracts Law and is exempt from bidding requirements;

**NOW and THEREFORE, IT IS HEREBY RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover:

- 1) That Robert Edgar of Certified Valuations, Inc. is hereby authorized to perform the appraisal on Block 703, Lot 6;
- 2) That his fee for the appraisals shall not exceed \$7,500.00; and
- 3) The additional hourly rate for additional services is hereby approved.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**January 26, 2016 – Caucus & Regular Meeting  
February 9, 2016 – Caucus & Regular Meeting  
February 23, 2016 – Caucus & Regular Meeting**

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**ORDINANCE FOR INTRODUCTION/FIRST READING**

**ORDINANCE 07-2016  
OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
AMENDING AND SUPPLEMENTING ARTICLE 28 A and ARTICLE 38 OF THE REVISED ORDINANCES  
OF THE TOWN OF DOVER, 1969, SAVED FROM REPEAL**

**WHEREAS**, There have been a significant number of motor vehicle accidents at the intersection of Lincoln Avenue and Route 46 (East McFarlan Street); and

**WHEREAS**, The Town Engineer has investigated the accident reports and prepared a report entitled "Investigation of Motor Vehicle Accidents Route 46 (E. McFarlan St.) and Lincoln Ave." dated February 24, 2016; and

**WHEREAS**, the Town Engineer concludes in that report that, after investigation of the circumstances, it appears to him to be in the interest of safety and the expedition of traffic on the public highways, that Lincoln Ave should be made a one-way street in the northbound direction between Rt. 46 to the south and McDavit Pl. to the north and that the proposed signage and markings to do so conforms to the current standards prescribed by the Manual on Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner of the New Jersey Department of Transportation;

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. Article 38, entitled "Streets, Gutters and Sidewalks," Chapter G, entitled "One-Way Streets" of the Revised Ordinances of the Town of Dover, 1969, Saved from Repeal under the Code of the Town of Dover is amended and supplemented as follows:
  - A. Lincoln Avenue is hereby established as a one-way street in a northerly direction from Route 46 (East McFarlan Street) to McDavit Place.
2. A certified copy of the adopted ordinance, along with the aforementioned report of the Town Engineer, shall be transmitted by the Clerk of the Town of Dover to the Commissioner of the New Jersey Department of Transportation within 30 days of adoption.
3. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.
4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.
5. The Ordinance shall take effect immediately upon approval of the Commissioner of the new Jersey Department of Transportation.

**Alderman Toth has moved the ordinance be adopted and duly seconded by Alderman Camacho and passed for first reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

**ORDINANCE NO. 06-2016**  
**OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS,**  
**STATE OF NEW JERSEY ESTABLISHING CHAPTER 286 OF THE CODE OF THE TOWN OF DOVER**  
**ENTITLED "REGULATION OF VACANT AND FORECLOSING PROPERTIES."**

**WHEREAS**, recent events in the local and national housing market have led to a drastic rise in the number of foreclosed houses. In municipalities throughout the nation, homes are being left vacant as families are forced to move out. These homes are frequently repossessed by banks, financial institutions and large real estate conglomerates who have little or no connection with the municipality in which they own property; and

**WHEREAS**, many of these homes are frequently vacated prior to the conclusion of the foreclosure process. Homes sit empty for months or years at a time awaiting foreclosure sale; often creating a substantial public nuisance. In many cases, these homes are in violation of local building, sanitary and property maintenance codes. The mortgagees are large financial institutions located out of state, making enforcement efforts very difficult; and

**WHEREAS**, these code violations include, among other violations, unoccupied buildings susceptible to vandalism and/or open structures rendering them unsafe and dangerous, yards full of litter and debris, unlocked houses, un-shoveled snow that renders sidewalks dangerous and impassable, overgrown grass and bushes and unsecured swimming pools that are not only a threat to children, but become breeding grounds for infectious insects such as mosquitoes; and

**WHEREAS**, in addition to the dangerous conditions described in the aforementioned clauses, these violations, if left unabated tend to increase the negative economic and aesthetic impact on the Town. Specifically, these eyesores contribute to lowered neighborhood property values and detract from any and all beautification efforts. Overall, foreclosures and vacant dwellings severely and appreciably impact the quality of life and the health, safety and welfare of the residents of the Town of Dover; and

**WHEREAS**, foreclosures and vacant homes and their impact on local residents' quality of life have become a nationwide epidemic. Banks and other financial institutions are refusing to maintain properties they now own and municipal inspectors have turned into investigators as they try to find out who the new owners are and how to contact them to correct code violations; and

**WHEREAS**, several municipalities throughout the country have adopted laws in an attempt to combat this growing crisis. Others are considering similar legislation;

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

**SECTION 1. 286-1 Purpose**

It is the intent of this Chapter to protect and preserve the public health, safety and welfare and security and quiet enjoyment of residents and neighborhoods by (i) requiring all real property owners, including banks, financial institutions, credit unions, lenders, trustees and service companies to properly maintain vacant and/or foreclosing properties, and (ii) regulating the maintenance of vacant and/or foreclosing real properties in order to prevent blighted and unsecured residences.

In addition to any other remedies in law or equity not set forth herein, enforcement authority shall be vested in the Code Enforcement Department. The Police Department and Department of Public Works shall also have enforcement authority with respect to this Ordinance. The Town Administrator, may also designate, when necessary, additional enforcement duties for other Town Departments or a contracted third party administrator.

**SECTION 2. 286-2 Definitions**

For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. When consistent with the context, words used in the present tense include the future, words in the plural include the singular and words in the singular include the plural. The word “shall” is always mandatory and not merely directory.

Town – means the Town of Dover

Days – means consecutive calendar days.

Chief Code Enforcement Officer – means the Chief Code Enforcement Officer of the code Enforcement Department and/or his or her designee(s).

Enforcement Authority – means the Code Enforcement Department and any other Department designated as such by the Town Administrator.

Foreclosing – shall mean the legal process by which a mortgagee, or other lien holder, terminates a property owner's equitable right of redemption to obtain legal and equitable title to the real property pledged as security for a debt or the real property subject to the lien. This definition shall include, but is not limited to, public notice of default, a deed-in-lieu of foreclosure, sale to the mortgagee or lien holder, certificate of title and all other processes, activities and actions, by whatever name, associated with the described process. The process is not concluded until the property obtained by the mortgagee, lien holder, or their designee, by certificate of title, or any other means, is sold to a non-related bona fide purchaser in an arm's length transaction to satisfy the debt or lien

Initiation of the foreclosure process – means any of the following actions taking by a mortgagee against the borrower or mortgagee of a property: (i) taking possession of the property; (ii) delivering a mortgagee's notice of intention to foreclose to the borrower; (iii) commencing a foreclosure action or filing a *lis pendens* in the Superior Court of New Jersey.

Mortgagee – means the bank, financial institution, lending institution, credit union and/or creditor, including but not limited to, service companies, lenders in a mortgage agreement and any agent, servant or employee of the mortgagee, or any successor in interest and/or assignee of the mortgagee's rights, interests or obligations under the mortgage agreement.

Property – means any real estate, residential property, or portion thereof, located in the Town of Dover, including buildings or structures situated on the property. For the purposes of this section only, property does not include property owned or subject to the control of the Town or any of its governmental bodies or agencies including, but not limited to, property owned or controlled by the Housing Authority of the Town of Dover.

Securing – means taking measures that assist in making the property inaccessible to unauthorized persons.

Vacant – means any property not currently legally occupied and not properly maintained or secured.

**SECTION 3. 286-3 Registration of Vacant and/or Foreclosing Properties; duty to Provide Written Notice of Vacant, Property and/or Mortgage Foreclosure.**

- a) Any Mortgagee who holds a mortgage on real property located within the Town shall perform an inspection of the property to determine vacancy or occupancy, upon default by the mortgagor. The Mortgagee shall, within ten (10) days of the inspection, register the property with the Code Enforcement Department, or its

designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is found to be vacant or occupied.

- b) Registration pursuant to this section shall contain the name, direct mailing address, a direct contact name, telephone number, and e-mail address for the Mortgagee, and the Servicer, and the name and twenty-four (24) hour contact phone number of the local property management company responsible for the security and maintenance of the property
- c) Mortgagees who have existing registrable property on the effective date of this ordinance have 30 calendar days from the effective date to register the property with the Code Enforcement Department, or its designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is vacant or occupied.
- d) If the mortgage on a registrable property is sold or transferred, the new Mortgagee is subject to all the terms of this Article and within 5 days of the transfer register the property and pay a registration fee in accordance with this Article. Any previous unpaid annual registration fees are the responsibility of the new Mortgagee or Trustee and are due and payable with their initial registration.
- e) If the Mortgagee owner of a foreclosed real property sells or transfers the property to a non-arm's length related person or entity, the transferee, is subject to all the terms of this Article and within 5 days of the transfer register the property and pay a registration fee in accordance with this Article. Any previous unpaid annual registration fees are the responsibility of the new registrable property owner and are due and payable with their initial registration.
- f) As long as the property is Registrable it shall be inspected by the Mortgagee, or designee, monthly. If an inspection shows a change in the property's occupancy status the mortgagee shall, within ten (10) days of that inspection, update the occupancy status of the property registration.
- g) A non-refundable annual registration fee established by resolution shall accompany each registration pursuant to this section.
- h) All registration fees must be paid directly from the Mortgagee, Trustee, Servicer, or Owner. Third Party Registration fees are not allowed without the consent of the Town and/or its authorized designee.
- i) Properties subject to this section shall remain under the annual registration requirement, and the inspection, security and maintenance standards of this section as long as they are registrable.
- j) Until the mortgage or lien on the property in question is satisfied, or legally discharged, the desire to no longer pursue foreclosure, the filing of a dismissal of lis pendens and/or summary of final judgment and/or certificate of title, voluntary or otherwise, does not exempt any Mortgagee holding the defaulted mortgage, from all the requirements of this article as long as the borrower is in default.
- k) Any person or legal entity that has registered a property under this section must report any change of information contained in the registration within ten (10) days of the change.
- l) Failure of the Mortgagee to properly register or to modify the registration form from time to time to reflect a change of circumstances as required by this article is a violation of the article and shall be subject to enforcement and any resulting monetary penalties.
- m) Pursuant to any administrative or judicial finding and determination that any property is in violation of this article, the Town may take the necessary action to ensure compliance with and place a lien on the property for the cost of the work performed to benefit the property and bring it into compliance.

All property registrations are valid for one year from the date of registration. A registration fee for the first year shall be five hundred dollars (\$500.00), second year shall be seven hundred fifty dollars (\$750), third year shall be one thousand two hundred fifty dollars (\$1250), fourth year shall be two thousand five hundred dollars (\$2500) and the fifth and all subsequent years shall be five thousand dollars (\$5000). Said fees must accompany the registration form.

Once the property is no longer vacant or is sold or otherwise transferred, the owner must provide proof of sale, transfer or occupancy to the enforcement authority within thirty (30) days of sale, transfer or occupancy.

**SECTION 4. 286-4 Maintenance Requirements**

Properties subject to the requirements of this Chapter must be maintained in accordance with the all applicable federal, state and local laws, rules and regulations. The owner, local individual or local property management company must inspect the property twice a month for the duration of the vacancy.

The property must contain a posting with the name and 24-hour contact phone number of the local individual or property management company responsible for the maintenance. This sign must be posted on the front of the property so it is clearly visible from the street.

Adherence to this section does not relieve the owner of any applicable obligations set forth in the Code of the Town of Dover, covenant conditions and restrictions, and/or home owners' association rules and regulations.

**SECTION 5. 286-5 Inspections**

The enforcement authority shall have the authority and the duty to inspect properties subject to this Chapter for compliance and to issue summonses for any violations.

**SECTION 6. 286-6 Enforcement and Penalties**

Failure to initially register with the enforcement authority is punishable by a fine of one thousand (\$1000.00) dollars.

If applicable, failure to properly identify the name of the individual or property management company is punishable by a fine of one thousand (\$1000.00) dollars.

Failure to maintain the property or respond to the notice as set forth in paragraph 1 of Section 3 hereinabove is punishable by a fine up to one thousand (\$1000.00) dollars, plus costs associated with the cleanup, to include, but not be limited to tipping fees and overtime for use of personnel and equipment, for the first offense and any subsequent offense may be punishable pursuant to the General Penalty Provision of this code.

Nothing contained herein shall prevent the Department of Public Works, in a case of an unregistered or delinquent registered owner, from cleaning up the property on an as needed basis and imposing a lien against the property for costs associated for cleanup as set forth in paragraph 3 of this Section.

Any fine(s) or cost(s) associated with cleaning up the property that remains uncollected or unpaid shall, by resolution of the Mayor and Board of Aldermen, become a lien upon the property, which lien shall hereafter form part of the taxes next to be assessed and levied upon said lands, the same to bear interest at the same rate as taxes to be collected and enforced by the same officers and in the same manner as taxes in accordance with the provisions of N.J.S.A. 40:48-2.14.

**SECTION 7. 286-7 Implementation**

Upon the effective date as set forth in Section 10 herein below, any existing vacant or foreclosing properties shall have thirty (30) days to comply with the provisions of this Ordinance.

**SECTION 8.**

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance be and the same are hereby repealed.

**SECTION 9.**

If any portion or clause of this ordinance is declared invalid for any reason whatsoever, same shall not affect the validity or constitutionality of any other part or portion of this ordinance.

**SECTION 10.**

The Ordinance shall take effect in accordance with law.

**Alderman MacDonald has moved the ordinance be adopted and duly seconded by Alderwoman Romaine and passed for second reading by the following roll call vote.**

Mayor Dodd opened the meeting to the public for public hearing on Ordinance 06-2016. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**AGENDA ITEMS:**

**BILL LIST RESOLUTION**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$59,123.13
CURRENT ACCT claims in the amount of:	\$504,200.24
GENERAL CAPITAL ACCT claims in the amount of:	\$48,618.89
WATER UTILITY ACCT claims in the amount of:	\$76,252.03
WATER UTILITY RESERVE ACCT claims in the amount of:	\$14,264.51
WATER CAPITAL ACCT claims in the amount of:	\$111,247.90
PARKING UTILITY ACCT claims in the amount of:	\$4,624.04
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$125.72
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$112.80
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$253.75
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$19,911.11
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$838,734.12</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$404.70
WATER CAPITAL ACCT claims in the amount of:	\$29,203.20
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$579.68
<b>TOTAL CLAIMS PAID</b>	<b>\$30,187.58</b>

***TOTAL BILL LIST RESOLUTION*** **\$868,921.70**

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth and O'Connor**  
**Nays: None    Absent: None    Abstained: Aldermen MacDonald, Camacho and Mayor Dodd**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

**WHEREAS**, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

**Schedule A**

**AXELS EXPRESS LIMO & TAXI**

2005 Dodge	R288439	OL2402J	LIMO
2006 Lincoln	R840937	OL7850G	LIMO
2004 Lincoln	Y676501	OL4646J	LIMO
2005 Dodge	B436713	OL7023J	LIMO
2005 Chrysler	R43353	OL6092H	LIMO

**ELITE LIMO & TAXI**

2003 Lincoln	Y697218	OL9819G	LIMO
2003 Lincoln	Y667385	OL4621J	LIMO
2003 Lincoln	Y643944	OL7183J	LIMO
2004 Lincoln	Y662202	OL7182J	LIMO
2009 Toyota	S027851	OL7752J	LIMO
2005 Lincoln	Y672103	OL2671H	LIMO

**CITY LIMO & TAXI**

2002 Ford	A19682	OL3061H	LIMO
2005 Toyota	S290416	OL4603J	LIMO
2009 Ford	X138215	OL6075H	LIMO
2006 Ford	X156180	OL7867G	LIMO
2007 Dodge	B111378	OL4615J	LIMO
2007 Dodge	B194363	OL4610J	LIMO
2006 Dodge	R758134	OL7197J	LIMO
2003 Lincoln	Y673872	OL3078H	LIMO
2008 Ford	X131112	OL6356J	LIMO
2002 Chrysler	R652036	OL6357J	LIMO
2005 Lincoln	Y664979	OL2381J	LIMO
2007 Dodge	B209556	OL4609J	LIMO
2004 Lincoln	Y637317	OL7866G	LIMO

**FIRST CLASS OF DOVER**

2008 Dodge	R772539	OL4107H	LIMO
2009 Lincoln	X632803	OL8367G	LIMO
2008 Ford	X115862	OL4117H	LIMO
2005 Ford	X120426	OL6350J	LIMO
2003 Lincoln	Y613456	OL7595G	LIMO
2003 Lincoln	Y673901	OL5771H	LIMO
2003 Lincoln	Y673920	OL8409G	LIMO
2003 Lincoln	Y627814	OL8852G	LIMO
2004 Lincoln	Y619183	OL7849G	LIMO
2004 Toyota	S164999	OL3048H	LIMO
2004 Lincoln	Y645993	OL5374G	LIMO
2004 Lincoln	Y675194	OL8838G	LIMO
2005 Mercury	X644219	OL4106H	LIMO
2007 Dodge	B208251	OL2559J	LIMO
2004 Lincoln	Y679766	OL5351G	LIMO
2004 Lincoln	Y656907	OL2386J	LIMO
2003 Lincoln	Y636453	OL8356G	LIMO
2005 Lincoln	Y660343	OL3047H	LIMO
2006 Lincoln	Y645989	OL9830G	LIMO

2008 Dodge	B161883	OL6642G	LIMO
2005 Dodge	R355011	OL7187J	LIMO
2005 Chrysler	R144773	OL7185J	LIMO
2008 Ford	X8164142	OL7184J	LIMO
2004 Chrysler	B530479	OL7198J	LIMO
2007 Lincoln	X610025	OL7199J	LIMO
2010 Lincoln	X608187	OL8706H	LIMO
2002 Dodge	R741291	OL5367G	LIMO
2007 Lincoln	Y606487	OL4986G	LIMO
2006 Dodge	B624993	OL7239J	LIMO

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None    Absent: None    Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPROVING TAXICAB DRIVER LICENSES**

**WHEREAS**, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

**WHEREAS**, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

**Schedule A**

**FIRST CLASS OF DOVER, INC**  
Osvaldo Navarro

**Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None    Absent: None    Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**January 12, 2016 – Caucus & Regular Meeting**

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None    Absent: None    Abstained: None**

**RESOLUTION OF THE BOARD OF ALDERMEN FOR THE TOWN OF DOVER AUTHORIZING THE CANCELLATION OF TAXES OF THE PROPERTY FORECLOSED BY THE TOWN OF DOVER**

**WHEREAS**, property listed below was foreclosed in-rem by the Town of Dover and judgment entered in favor of the Township via Docket No.: F-023782-12 ; and

**WHEREAS**, this property is now owned by the Township and the Tax Assessor has granted these properties exempt status; and

**WHEREAS**, the tax balance needs to be cancelled for the unpaid tax years; first and second quarter of 2016 on the following property:

**Location:**

Block 1408 Lot 15

**Owner:**

Police Athletic League of Dover, Inc.

**Taxes to Cancel:**

\$688.43

**WHEREAS**, it is the recommendation of the Tax Collector that the 2009 taxes should be canceled and;

**WHEREAS**, it is in the best interests of the Municipality follow recommendation of the Tax Collector.

**NOW THEREFORE BE IT RESOLVED** by the Board of Aldermen for the Town of Dover that it does hereby authorize the cancellation of taxes on the above mentioned property and the Tax Collector be relieved of the same and this Resolution shall take immediate effect.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Town’s Chief Financial Officer and the Town’s Tax Assessor.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**SALARY RESOLUTION**

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows:

1. That the annual/hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2016 as listed on Schedule A.

**SCHEDULE A**

<b><u>Superior Officers</u></b>	2015		2016
Barry Young, Lt.	\$133,099		\$138,261
Frank Coppinger, Lt.	\$135,683		\$140,897
Anthony Smith, Lt.	\$139,229	07/15/15	\$144,514
Anthony Smith, Sgt.	\$131,649		
William Woodhull, Sgt.	\$133,099		\$121,465
Richard Gonzalez, Sgt.	\$133,099		\$121,465
Andy Milonas, Sgt.	\$133,099		\$121,465

Charles Peterson, Sgt.	\$132,939	02/10/16
Justin Gabrys, Sgt.	\$132,939	02/10/16
William Newton, Sgt.	\$136,282	02/10/16
John Delaney, Sgt.	\$136,282	02/10/16
Michael Pier, Sgt.	\$136,282	02/10/16

**PBA**

Cachola, Jonathan, Police Officer	\$114,878		\$117,176			
Camacho, Ronald, Police Officer	\$114,878		\$117,176			
Cicchetti, Jr. Aldo, Police Officer	\$114,878		\$117,176			
Corona, Oxmani, Police Officer	\$116,102		\$120,176			
Delaney, Jonthan, Police Officer	\$117,878		\$120,176			
Flammia, Bryan, Police Officer	\$115,898		\$107,985			
Gabrys, Justin, Police Officer	\$115,898		\$118,196			
Galgano, Vincent, Police Officer	\$117,878					
Matos, Jose, Police Officer	\$114,878		\$117,176			
McCarthy, William, Police Officer	\$114,878		\$117,176			
Michalski, Walter, Jr., Police Officer	\$114,878		\$117,176			
Newton, William, Police Officer	\$117,878		\$120,176			
Peterson, Charles, Police Officer	\$115,898		\$118,056			
Pier, Michael, Police Officer	\$117,878		\$109,275			
Pritchard, James, Police Officer	\$114,878		\$117,176			
Scinto, Anthony, Police Officer	\$114,878		\$117,176			
Smith, Keith, Police Officer	\$114,998		\$117,296			
Sperry, Louis, Police Officer	\$114,878		\$117,176			
Suarez, Oscar, Police Officer	\$114,878		\$117,176			
Thiel, Timothy, Police Officer	\$114,878		\$117,176			
Wilkes, Paul, Police Officer	\$116,078		\$121,435			
Liquori, Anthony, Police Officer	\$ 66,138	\$71,848	4/01/15	\$ 73,285	\$ 79,109	4/01/16
Wojtylo, Krzyztof, Police Officer	\$ 66,138	\$71,848	6/01/15	\$ 73,285	\$ 79,109	6/01/16
Keyworth, Dakota, Police Officer	\$ 42,448	\$54,717	7/01/15	\$ 55,811	\$ 61,635	7/01/16
Corona, Ulises, Police Officer	\$ 42,448	\$54,717	7/01/15	\$ 55,811	\$ 61,635	7/01/16
Aragon, Raziell, Police Officer				\$ 44,163	\$ 49,988	6/01/16
Bojkovic, Illmi, Police Officer				\$ 44,163	\$ 49,988	6/01/16
Craig, Christopher, Police Officer				\$ 44,163	\$ 49,988	6/01/16
Echevarria, Jonathan, Police Officer				\$ 44,163	\$ 49,988	6/01/16
Gotera, Joel, Police Officer				\$ 49,988	\$ 49,988	6/01/16
Tamariz, Mario, Police Officer				\$ 44,163	\$ 49,988	6/01/16

**FMBA**

Sperry, Jon, Fire Fighter	\$ 93,830	\$ 98,307
Waagner, Bryan, Fire Fighter	\$ 73,372	\$ 85,542
Bell, Allen, Fire Fighter	\$ 73,372	\$ 85,542
Rosario, Anthony, Fire Official	\$ 55,713	\$ 64,049
Press, Jonathan, Fire Fighter	\$ 39,887	\$ 45,539
Kannaley, Christopher, Fire Fighter	\$ 39,521	\$ 45,165
Glander, George, Fire Fighter	\$ 37,142	\$ 39,565

**WHITE COLLAR**

Santiago, Rosa, Dep. Court Admin/B.L.	\$ 51,457	\$ 52,486
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Cicchetti, Colleen, Dep. Court Admin	\$ 50,201		\$ 51,205
Cook, Linda, Dep. Court Admin	\$ 57,226		\$ 57,226
Poli, Ellen Dep. Court Admin	\$ 45,283		\$ 49,905
Nee, Regina, Tech. Asst.	\$ 44,035		\$ 44,916
Nee, Regina, Sect. Board/Commission	\$ 12,097		\$ 12,339
Nunn, Debbie, Sr. Keyboarding Clerk	\$ 46,730		\$ 47,665
Lopez, Zoraida, Sr. Police Records CI BL	\$ 48,023		\$ 48,983
Acuria, Maria, Sr. Principal Cashier/Typ	\$ 56,922		\$ 58,060
Lorenzo, Angelica, Principal Account CI	\$ 54,087		\$ 55,169
Catano, Irina, Sr. Keyboarding Clerk	\$ 46,730		\$ 47,665
Kent, Erin, Sr. Keyboarding Clerk	\$ 46,730		\$ 47,665
Vanderstarre, Aracelis, Sr. Keyboard CI	\$ 46,730		\$ 47,665
Julve, Reynaldo, Sr. Keyboarding Clerk	\$ 46,730		\$ 47,665
Minahan, Kathleen, Sr. Assess CI Typ	\$ 46,730		\$ 47,665
Taylor, Brad, Keyboarding Clerk	\$ 36,013		\$ 38,894
Ramos, Jasmine, Keyboard CI 2016-80%			\$ 34,573
Falco, Benito, Sanitarian	\$ 31.37	hr.	\$ 31.99
Anderson, Merrillyn, Library Asst./pt	\$ 17.98	hr.	\$ 18.34
Stewart, Patricia, Library Asst./pt	\$ 17.98	hr.	\$ 18.34
Gabriela Luna, Library Asst/pt.	\$ 17.98	hr.	\$ 18.34
Sancic, Laura, Library Asst/pt 2015-80%	\$ 14.10	hr.	\$ 15.59
Hahl, Carmella, Library Asst. 2012-80%	\$ 17.08	hr.	\$ 37,414

**Non Union**

			Effective
Donald Travisano, Administrator	\$148,257		01/01/16
Margaret Verga, Municipal Clerk	\$102,617		01/01/16
Andrea Coroneos, Tax Collector	\$ 69,110		01/01/16
Zoraida Ryerson, Sanitation Inspector	\$ 48,492		01/01/16
Patrick Laverty, Licensing Inspector	\$ 75,000		01/01/16
Louis Acevedo, Superintendent Street	\$110,175		01/01/16
Robert Kinsey, Superintendent Water	\$107,100		01/01/16
Kelly Toohey, CFO/Treasurer	\$ 95,694		01/01/16
Jason Cohen, Tax Assessor PT	\$ 42,448		01/01/16
Diane Sebastian, Library Director	\$ 66,300		01/01/16
Natalie Riggs, Supv. Library Asst.	\$ 41,571		01/01/16
Sonia Barria, Municipal Court Administrator	\$ 85,444		01/01/16
Lisa Newkirk, Sect. Bd or Commission	\$ 59,935		01/01/16
Fran Maenza, Sect. Bd or Commission	\$ 51,000		01/01/16
Tara Pettoni, Conf. Sect	\$ 52,500		01/01/16
Ashley Wilson, Deputy Mun. Dept Head	\$ 51,000		01/01/16
William Isselin, Mun. Recyc Co/ Eng Aide	\$112,193		01/01/16
Michael Hantson, Municipal Engineer	\$143,989		01/01/16
Bridgette Toback, Keyboarding Clerk	\$ 43,215		01/01/16
Stacey Weksler, Key Boarding Clerk 2	\$ 42,898		01/01/16
Janette Taveras, Payroll Clerk	\$ 51,000		01/01/16
Maria Santana, Deputy Clerk	\$ 64,962		01/01/16
John Daniels, Const. Off/Code Enf./Bldg. SC	\$ 48,960		01/01/16
Scott Wallis, Fire SCO/Code Enf. Off	\$ 43,350		01/01/16
James Kerrigan, Code Enf. Trainee	\$ 38,760		01/01/16
Donald Costanzo, Aide	\$ 28.58	hr.	01/01/16

Greg Chontow, Electrical SCO PT	\$ 36.47	hr.	01/01/16
Ronald Auth, Bldg. Sub Code Off PT	\$ 43.30	hr.	01/01/16
Christian Seugling, Mun. Court	\$ 21.42	hr.	01/01/16
Richard Koval, Mun. Court Attendent	\$ 21.42	hr.	01/01/16
Police Matron	\$ 29.13	hr.	01/01/16
Special Police	\$ 18.26	hr.	01/01/16
School Guards	\$ 18.26	hr.	01/01/16
James Dodd, Mayor	\$ 30,128		01/01/16
William O'Connor, Alderman	\$ 11,965		01/01/16
Michael Picciallo, Alderman	\$ 11,965		01/01/16
Thomas MacDonald, Alderman	\$ 11,965		01/01/16
Cindy Romaine, Alderman	\$ 11,965		01/01/16
James Visioli, Alderman	\$ 11,965		01/01/16
Carolyn Blackman, Alderman	\$ 11,965		01/01/16
Steven Toth, Alderman	\$ 11,965		01/01/16
Ronald Camacho, Alderman	\$ 11,965		01/01/16

**Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor and Mayor Dodd  
Nays: None Absent: None Abstained: Alderman Camacho**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER PRE-QUALIFYING PROFESSIONAL SERVICES RELATED TO ENGINEERING, ARCHITECTURE, SURVEYING AND CONSTRUCTION MANAGEMENT SERVICES PURSUANT TO A FAIR AND OPEN PROCESS AS OUTLINED IN NJSA 19:44A-20.5 ET SEQ.**

**WHEREAS**, there exists a need for the provision of Professional Services related to Engineering, Architecture, Surveying and Construction Management Services in the Town of Dover; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5, et seq., this Board has determined to implement a fair and open process for the procurement of such services; and

**WHEREAS**, on February 5, 2016, a Request for Qualifications ("RFQ") was issued and responses were received on February 29, 2016; and

**WHEREAS**, having considered the recommendation of the Town Administrator and Town Engineer, the Mayor and Board of Aldermen of the Town of Dover has determined that the attached list of firms should be pre-qualified to provide said services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover that the attached list of ENGINEERING, ARCHITECTURE, SURVEYING AND CONSTRUCTION MANAGEMENT SERVICES firms are hereby approved and deemed pre-qualified to provide the necessary services as outlined above; and

**BE IT FURTHER RESOLVED** that the Town Administrator is hereby directed to utilize the attached list of firms to provide the necessary services as outlined herein for the period of April 13, 2016 through April 12, 2017.

**Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None Absent: None Abstained: None**

Mayor Dodd mentioned that Aldermen Picciallo, O'Connor, Visioli, Blackman and MacDonald and himself attended the Red, White and Blue Ceremony this past Sunday at the First Baptist Church of Dover-Rockaway. Mayor Dodd thanked Lt. Smith and the recruits as well as the special police officers for attending the event.

The following events were announced:

\*The 11<sup>th</sup> Annual Mayor's Fishing Derby will be held on May 14<sup>th</sup>

\*The first movie in JFK Park for this year will be held on May 27<sup>th</sup>. The movie is “Inside Out” which is a family movie.

\*We are working on a drive in movie will take place in the future, date has not been established

\*First Annual Community Health and Wellness Fair will take place on June 4<sup>th</sup>.

**PUBLIC COMMENTS**

Mayor Dodd opened the meeting to the public for comments. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

Alderman Romaine brought forward a resolution that was presented to her by the Fire Chief seeking to amend the internal revenue code to provide a charitable deduction for the service of volunteer firefighters and emergency medical and rescue personnel (Volunteer Emergency Responders Tax Reduction Act).

**Motion to adjourn made by Mayor Dodd at 7:23 pm,  
and duly seconded by Alderman Romaine passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd**

**Nays: None      Absent: None      Abstained: None**

**Respectfully submitted,**

**Margaret Verga, Municipal Clerk**